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CITIZEN POTAWATOMI NATION

March 27, 2020

Lauren Christopher, Division Director
Office of Community Services, Division of Utility assistance
Administration for Children and Families
US Department of Health and Human Services
370 L'Enfant Promenade, S.W.
Washington, D.C. 20447

Dear Ms. Christopher:

The Oklahoma Department of Human Services (OKDHS) and the Citizen Potawatomi Nation (CPN) agree to the service area population number of low-income households below the federal poverty level as shown below as they relate to the CPN's Low Income Home Energy Assistance Program (LIHEAP) FFY19 Grant application.

State Total= 430,470 (FFY15 LIHEAP Household Projection)
Citizen Potawatomi Nation Total= 2,689 (0.6247%; see Attachment A)

The CPN's Employment & Training Program serves Native American households in Cleveland, Oklahoma, Lincoln, Payne, and Pottawatomie counties. Please note, our service area for Workforce & Social Services has increased to include Seminole County. For purposes of alignment, please note the additional county to serve 'if otherwise unserved'.

Instead of increasing the household service population from 55 (projected by LIHEAP) to 2,689 in FFY15, we agreed to a staggered service implementation approach. In FY15, the OKDHS transitioned some of its LIHEAP workload for the Native American households to the CPN to administer LIHEAP services provided in the 5-county service area. The CPN served 1000 Native Americans of the proportionate percentage of State of Oklahoma FFY15 LIHEAP population (0.232%), which equated to \$132/household for \$132,000. For FY2019, the OKDHS and CPN agreed to take the next step to transition its LIHEAP workload to the CPN by increasing the proportional population percentage from 0.312% to an estimated 0.351 %, or 1,515 households at the current LIHEAP rate per household or \$200,000, whichever is greater. For FY2021 or as soon as feasible, the Citizen Potawatomi Nation has reached out to the State of Oklahoma and agreed to

take the final step to fully implement this agreement increasing to the full percentage of 0.6247%. Please note, we are adding eligible residents in Seminole County to the service populations if otherwise unserved.

For FY2021, the CPN will continue to serve the aforementioned counties and both parties will coordinate LIHEAP services to ensure there is no duplication. This agreement will be in effect until further notice. For additional information, please contact Matthew Conley at OKDHS at Matthew.Conley@okdhs.gov or (405) 522-0947 or Margaret Zientek at mzientek@Potawatomi.org or (405) 598-0797.

Sincerely,



Patrick Klein, Director
Adult and Family Services
Oklahoma Department of Human Services



Linda Capps, Vice Chairman
Citizen Potawatomi Nation