

Energy Assistance Program PY 2024 – 2025 Benefit Matrix

Name of Head of Household (HOH):	
Application No.:	County:
Household Income: \$ (circle one)	1 Mo./ 3 Mo. Date of Application:

HOUSEHOLD SIZE	≤ 30% of SMI		30% to 45% of SMI		45% to 60% of SMI		HEAT INCLUDED IN RENT
	One Month	Three Months	One Month	Three Months	One Month	Three Months	N/A
1	\$ 1,343	\$ 4,029	\$ 2,014	\$ 6,044	\$ 2,686	\$ 8,059	N/A
2	\$ 1,756	\$ 5,269	\$ 2,634	\$ 7,904	\$ 3,513	\$10,539	N/A
3	\$ 2,169	\$ 6,509	\$ 3,254	\$ 9,764	\$ 4,339	\$13,018	N/A
4	\$ 2,583	\$ 7,749	\$ 3,874	\$ 11,623	\$ 5,166	\$15,498	N/A
5	\$ 2,996	\$ 8,989	\$ 4,494	\$ 13,483	\$ 5,992	\$17,978	N/A
6	\$ 3,409	\$10,229	\$ 5,114	\$ 15,343	\$ 6,819	\$20,458	N/A
7	\$ 3,487	\$10,461	\$ 5,230	\$ 15,692	\$ 6,974	\$20,923	N/A
8	\$ 3,564	\$10,694	\$ 5,347	\$ 16,041	\$ 7,129	\$21,388	N/A
Matrix Points	6		4		2		
Electric Benefit	\$100.00		\$75.00		\$50.00		

CATEGORY	FACTORS	POINTS POSSIBLE	POINTS AWARDED
Income Points	From Chart Above	6, 4, 2	
Dwelling	Site-Built Single Family	3	
	Mobile Home	2	
	Multi-Unit (<i>duplex or greater</i>)	1	
	Any dwelling with primary heat included in rent	0	
Fuel Source	Bulk Fuels (<i>LP Gas, Oil, Coal</i>)	6	
	Biofuel (<i>Firewood, Pellets, Corn</i>)	6	
	Natural Gas	0	
	Electric	0	
	Included in rent	0	
Vulnerable Population	Elderly (<i>60+</i>), individual with disability, veterans, and/or children (<i>5 years or younger</i>)	2, 0	
Notes & Comments:		= Total Points	
		x \$25 per point	
		+ Electric (from chart above)	
		+ Crisis EAP	
		= Total EAP Benefit	\$
Intake Worker:	Date:		

PY 2024 – 2025 BENEFIT MATRIX INSTRUCTION

Household Information (EAP Manual 8.2)

Name of Head of Household:	
Application No.:	County:
Household Income:	Date of Application:

- Enter household and case identification as indicated.

Income Level Determination (EAP Manual Section 8.3)

- Determine the household's gross income for the most recent three months available.
- Locate the category on the chart where the income falls and circle the income amount and the number of points to be awarded. If the heating is included in the applicant's rent, they will receive two (2) points regardless of their income and household size.
- Enter the number of points on the matrix under Income Points.

The maximum number of points is six (6).

Dwelling (EAP Manual 8.4)

- Award three (3) points if the household lives in a single family, site-built dwelling.
- Award two (2) points if the household lives in a mobile home.
- Award one (1) point for households living in a duplex or multiplex (apartments).
- Award zero (0) points for a household living in any type of dwelling in which the **primary heating utility** is included in the monthly rent payment.

The maximum number of points is three (3).

Fuel Source (EAP Manual 8.5)

- Award six (6) points if the household uses one of the bulk fuel sources: LP Gas, oil, coal, wood, wood pellets, corn, or biofuel.
- Award zero (0) points if the household heats with natural gas or electricity.
- Award zero (0) points regardless of fuel if primary heating utility is included in the monthly rent payment.

The maximum number of points is six (6).

Vulnerable Population (EAP Manual 8.6 and 3.4)

- Award two (2) points only if the household has a member who has at least one of the vulnerable population factor elements.
- Veteran status can be illustrated with a DD214 form, VA benefit documentation, or military ID reflecting current or previous duty.

The maximum number of points is two (2).

Total Points (EAP Manual 8.11)

- Add all of the points in each category for the Total Points.
- Multiply that amount by **\$25** per point and enter the subtotal.
- Add the **Electric benefit** according to the income chart. If the electricity is included in the applicant's rent, they will receive \$50.00 regardless of their income and household size. (See EAP Manual 8.7)
- Enter the amount of any **Crisis benefit** that the household is to receive. (See EAP Manual 7.1, 8.9, and 8.10)
- Add the amount of the benefit from the awarded points, the electric benefit, and the crisis (if applicable) to determine the **Total EAP Benefit**.