

TRIBAL COUNCIL WOOD VENDOR AGREEMENT

THIS AGREEMENT, made between Tanana Chiefs Conference, whose address is 122 First Avenue, Suite 600, Fairbanks, Alaska 99701 (herein called TCC), and The Tribal Council of (Name of Tribe) _____, whose address is (Mailing Address) _____ (Hereinafter called Vendor) on behalf of the Low Income Home Energy Assistance Program recipients.

TCC shall make payments to the Tribal Council Wood Vendor for home heating energy to be applied to the recipient's account under the following terms and conditions:

- 1) Payments may be only applied by recipients to purchase wood supplies. Wood supplies shall include only birch or spruce wood. TCC has set the maximum payment per cord at \$5 **less than** the current market value per cord of fire wood in and around your village. The discounted amount is \$_____ per cord.
- 2) Upon receiving payment from TCC for an order of a quantity of wood for an applicant, the Vendor agrees to provide the client with the number of cords indicated in the request in a timely manner (Timely manner suggests A.S.A.P, within a month at latest).
- 3) Vendor's charges under the agreement shall be based on the average cost of fire wood in the vendor's community and surrounding areas. TCC shall pay the maximum amount of \$5 **less than** the current market value for firewood as indicated in (1) above.
- 4) A cord for the purpose of this agreement shall mean (4' X 4' X 8' stack of birch or spruce cut in 8 foot lengths).
- 5) The recipient will be treated uniformly with other customers and the vendor shall not otherwise discriminate against the recipient.
- 6) Upon delivery of wood supplies after the date of this agreement, the vendor shall obtain a signed receipt from recipient showing the amount of supplies received, unit cost and total charges to recipient's account. Receipts shall be provided by the vendor to TCC upon request.
- 7) Nothing in this agreement shall be construed as a guarantee of payment of recipient's account in excess of the TCC established price per cord of wood. TCC SHALL NOT BE LIABLE FOR CHARGES EXCEEDING THAT AMOUNT FOR SERVICES OR SUPPLIES NOT SPECIFICALLY STATED ABOVE, REGARDLESS OF CHANGES IN COST OF ENERGY.
- 8) All bills, receipts and other notices under this agreement shall be sent to the respective parties at addresses first stated.
- 9) In the event that the vendor violates any provisions of this agreement, or any other vendor agreement under this program, TCC may terminate this agreement upon oral or telephonic notice. Such termination shall be a cumulative right, and TCC reserves the right to recover from the vendor wrongfully acquired amounts of program client funding.

Dated this _____ day of _____, 20_____.

TANANA CHIEFS CONFERENCE

TRIBAL COUNCIL AUTHORIZED REPRESENTATIVE

Brenda Krupa
Client Development Director

For Tribal Council (Signature)

*****VENDOR*****

Please complete the following

Tribal Wood Account Contact Person

Name of Tribal Council

Office or Message Phone Number

Mailing Address

Fax Number

Town/Village

State

Zip

SAVE TOP PORTION FOR FILING AT THE TRIBAL COUNCIL OFFICE

TRIBAL COUNCIL WOOD VENDOR RECEIPT

Village

**Cords of Wood
Authorized**

**Cords of Wood
Delivered/Received**

**PERSON DELIVERING Wood on Behalf of the
Tribal Council as WOOD VENDOR:**

PERSON WHO RECEIVED THE WOOD:

Print Name Here

Print Name Here

Vendor and recipient signatures below will constitute proof that the above number of cords of wood were delivered to recipient.

Signature of Person Delivering Wood: X_____

Signature of Person Who Received Wood: X_____ Date: _____

TRIBAL COUNCIL RECORD

TCC RECORD

MAIL THIS BOTTOM PORTION TO:

Tanana Chiefs Conference
Attn: Energy Assistance
122 First Avenue, Suite 600
Fairbanks, Alaska 99701

Village

**Cords of Wood
Authorized**

**Cords of Wood
Delivered/Received**

**PERSON DELIVERING Wood on Behalf of the
Tribal Council as WOOD VENDOR:**

PERSON WHO RECEIVED THE WOOD:

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