



# Tony Evers

OFFICE OF THE GOVERNOR

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May 14, 2019

Ms. Lauren Christopher, Director  
Low Income Home Energy Assistance Program  
Department of Health and Human Services/Administration for Children and Families  
Office of Community Services/Division of Energy Assistance  
Low Income Home Energy Assistance Program (LIHEAP)  
Mary E. Switzer Building, 5th Floor West  
330 C Street, SW.  
Washington, D.C. 20201

Dear Ms. Christopher:

I hereby designate the Wisconsin Department of Administration as the single state agency to administer the Low Income Home Energy Assistance Block Grant Program. I have delegated authority to the Secretary, or his/her designee to sign any documents, including assurances that are required in the administration of this program.

If you have any questions, please contact the Administrator of the Division of Energy, Housing, and Community Resources at (608) 266-8234.

Sincerely,

A handwritten signature in black ink that reads "Tony Evers".

Tony Evers  
Governor



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Division Administrator

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May 14, 2019

Chris Patton, Deputy Secretary  
Department of Administration  
101 East Wilson St., 10<sup>th</sup> Floor  
Madison, WI 53703

Dear Deputy Secretary Patton:

Section 15.04(2), Stats, provides that the Secretary of the Department of Administration can prescribe the duties to be performed by the Deputy Secretary of a Department. I hereby prescribe that Chris Patton, Deputy Secretary of the Department of Administration, as of this date shall have full authority at any and all times to exercise the powers, duties and functions of the Secretary of the Department and to certify to the 16 assurances outlined in the Low Income Home Energy Assistance Act of 1981, as amended, and otherwise perform all necessary functions to properly administer the Low Income Home Energy Assistance Program without regard to whether I am present or absent from the Department.

Sincerely,



Joel Brennan  
Secretary  
Department of Administration



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Susan Brown, Division Administrator

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September 1, 2020


Olivia Hwang, Assistant Deputy Secretary  
Department of Administration  
101 East Wilson St., 10<sup>th</sup> Floor  
Madison, WI 53703

Dear Assistant Deputy Secretary Hwang:

Section 15.04(2), Stats, provides that the Secretary of the Department of Administration can prescribe the duties to be performed by the Assistant Deputy Secretary of a Department. I hereby prescribe that Olivia Hwang, Assistant Deputy Secretary of the Department of Administration, as of this date shall have full authority at any and all times to exercise the powers, duties and functions of the Secretary of the Department and to certify to the 16 assurances outlined in the Low Income Home Energy Assistance Act of 1981, as amended, and otherwise perform all necessary functions to properly administer the Low Income Home Energy Assistance Program without regard to whether I am present or absent from the Department.

Sincerely,

DocuSigned by:

  
Joel Brennan

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Joel Brennan

Secretary

Department of Administration



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Division Administrator

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May 14, 2019

Susan Brown, LIHEAP Coordinator  
Department of Administration  
Division of Energy, Housing, and Community Resources  
101 East Wilson St., 6<sup>th</sup> Floor  
Madison, WI 53703

Dear Ms. Brown:

I, Deputy Secretary Chris Patton, delegate my authority to Susan Brown, LIHEAP Coordinator and Acting Division Administrator of the Division of Energy, Housing, and Community Resources to certify to the 16 assurances outlined in the Low Income Home Energy Assistance Act of 1981, as amended, and otherwise perform all necessary functions to properly administer the Low Income Home Energy Assistance Program.

Sincerely,

Chris Patton  
Deputy Secretary  
Department of Administration