



The Commonwealth of Massachusetts  
 DEPARTMENT OF  
 HOUSING & COMMUNITY DEVELOPMENT  
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 BOSTON, MA 02114

CHARLES BAKER  
 GOVERNOR

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 LIEUTENANT GOVERNOR

MIKE KENNEALY  
 SECRETARY

JENNIFER D. MADDOX  
 UNDERSECRETARY

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**DELEGATION OF AUTHORITY**

I, Jennifer D. Maddox, being duly sworn as Undersecretary of the Department of Housing and Community Development effective February 24, 2020, pursuant to the power granted to me by G.L. 23B §1, hereby delegate to Louis Martin, Associate Director of the Division of Community Services (the "Division") of the Department of Housing and Community Development (the "Department"), the authority to sign all documents necessary to the day-to-day operation of the Division.

The exercise of the authority delegated hereunder, in any instance, is subject to the following conditions:

1. That this is not a delegation of policy making authority and all matter relating to the creation of or change to policy shall be subject to my prior review and approval;
2. In the case of the award by the Department of any form of financial assistance, the prior review and approval by me of the award letter; and
3. That each contract for Department financial assistance, in all material matters, is consistent with such approval.

This delegation is in full force and effect from the date hereof until rescinded in writing.

Executed as a sealed instrument as of the 16<sup>th</sup> day of March, 2020.

DEPARTMENT OF HOUSING AND  
 COMMUNITY DEVELOPMENT OF THE  
 COMMONWEALTH OF MASSACHUSETTS

By: Jennifer D. Maddox  
 Jennifer D. Maddox, Undersecretary

**COMMONWEALTH OF MASSACHUSETTS**

Suffolk, ss

March 16, 2020

This day before me, the undersigned Notary Public, personally appeared Jennifer D. Maddox and proved to me, through satisfactory evidence of identification, which was personal knowledge, that she is the person whose name is signed on the above document, and acknowledged to me that she signed it voluntarily for its stated purpose and that it is her free act and deed.

Roberta L. Rubin  
 Notary Public Roberta L. Rubin  
 My Commission Expires: 1/13/2023