



**Delaware Health  
and Social Services**

**Office of the Secretary**

1901 N. DUPONT HIGHWAY, NEW CASTLE, DE 19720 \* TELEPHONE: 302-255-9040 FAX: 302-255-4429

August 27, 2024

Dr. Lanikque Howard  
Director, Office of Community Services  
Administration for Children and Families  
U.S. Department of Health and Human Services  
330 C Street, S.W. 5 Floor  
Washington, DC 20201

Dear Dr. Howard:

I, Josette D. Manning, Esq., Cabinet Secretary of the Department of Health and Social Services (DHSS), within the State of Delaware, delegate my authority to Thomas Hall, Division Director, of the DHSS Division of Social Services, to certify to the assurances outlined in the Low Income Home Energy Assistance Act of 1981, as amended, and otherwise perform all necessary functions to properly administer the Low Income Home Energy Assistance Program.

Questions regarding this delegation letter can be addressed by calling 302-255-9039 or through email at [Josette.Manning@delaware.gov](mailto:Josette.Manning@delaware.gov).

Sincerely,

DocuSigned by:

*Josette Manning*

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Josette D. Manning, Esq.  
Cabinet Secretary

pc: Charisse Johnson, Director, Division of Community Assistance  
Megan Meadows, Director, Division of Energy Assistance  
Thomas Hall, Director, Division of Social Services  
Faith M. Mwaura, Deputy Director, Division of Social Services  
Haly Laasme-McQuilkin, LIHEAP Program Manager, Office of Community Services